

- I. **PURPOSE:** The purpose of the Aspiring Educator Grant is to encourage **prospective women educators** in Texas.
- II. **GOAL:** The goal of the Aspiring Educator Grant is to provide funds toward the completion of a **degree and Texas teacher certification** for women in Texas. It may also provide funds for **Alternative Teacher Certification** for women who already have a degree and desire to become a teacher.
- III. **AMOUNT:** The amount available per applicant will be \$500 for a 3-hour award and no more than \$1,000 for a 6-hour award toward a degree and Texas teaching certificate. The amount available for alternative teacher certification will be a one-time award not to exceed \$500.
- IV. **GENERAL INFORMATION/ELIGIBILITY:**
 - A. The following individuals are eligible to apply for the Aspiring Educator Grant:
 1. a female collegiate member of *The Texas State Organization of the Delta Kappa Gamma Society International* (DKG); or
 2. a woman seeking an undergraduate degree and Texas teacher certification; or
 3. a woman who is degreed in a field other than education and who is seeking Texas teacher certification through an alternative certification program. The applicant **must** provide proof of acceptance to an alternative teacher certification program with the application.
 - B. The following individuals are **NOT** eligible to apply:
 1. Individuals with a degree in education and certified educators.
 2. A woman who has served as a professional educator, including a paid graduate teaching assistant.
 3. An active, honorary, or reserve DKG member.
 - C. **The applicant must be recommended for the grant by a member of the Texas State Organization of DKG. Collegiate members must also be recommended by a member of the Texas State Organization of DKG.**
 - D. Applications are available at <https://www.astef.org/forms.html> .
 - E. The applicant is responsible for submitting **ALL** required information as specified below.
 - F. The ASTEF Programs Committee cannot assume responsibility for collecting data for any application.
 - G. Incomplete or late postmarked applications will **NOT** be considered.
 - H. Faxed applications will **NOT** be accepted.
- V. **APPLICATION PROCEDURE:**
 - A. Electronic submission of the application is required. Download the blank application to your computer and save it, including your name (i.e., the applicant's name) in the saved name. Then complete it and save it to your computer again after completing. Attach the completed, saved application to the email along with the required attachments as stated below
 - B. The application form must be completed in its entirety.
 - C. Applicant **must** create the essays on their own with their **original thoughts**. The applicant may use AI, such as Grammarly, to edit their writing.
 - D. The application form **must** be accompanied by:
 1. Two (2) letters of recommendation:
 - a. One letter must be from the member sponsoring the applicant. The sponsoring member must be a current active member of *The Texas State Organization of The Delta Kappa Gamma Society International*. The letter must address the character, personality, ability, suitability for teaching, and scholarship of the applicant.
 - b. The second letter of support must be from an employer, a supervisor, or school personnel.
 - c. A current photograph of the applicant

2. Complete transcripts of **ALL** colleges/universities previously attended. (**Unofficial copies are acceptable**)
- E. The completed application **must** be proofread by the sponsoring DKG member prior to submission.
- F. The completed application, the two letters of recommendation, all transcript(s), and the degree/certification plan, if available, must be submitted electronically. If applying for funds toward an **alternative teacher certification** program, proof of acceptance into the program must also be submitted.
- G. The application materials must be submitted electronically **no later than March 1 (11:59 p.m.)** of the year in which the application is made.

VI. INFORMATION ON DISTRIBUTION AND DOCUMENTATION:

- A. Grants will be paid after July 1, 2025, in the form of a check made payable to the recipient.
- B. Grants will be paid after recipient provides a receipt to the ASTEF Vice-President of Programs for credit hours of work toward a degree and/or educational expenses toward a degree and/or Texas Teacher Certification Exams. Grants for alternative teacher certification will be paid after recipient provides a receipt for full or partial payment for the alternative teacher certification program.
- C. The grant period is one year, from June 1, 2025, through May 31, 2026. No recipient will receive a grant unless enrollment is for the time period for which the grant is awarded.
- D. Individuals applying for grants are eligible to receive grants for a period of no more than four years total. A new application must be submitted each year, and there are no guarantees of continued funding.
- E. Individuals applying for a grant for alternative teacher certification are eligible for a one-time award only and are not eligible to apply for a subsequent grant.
- F. Funding will depend on the number of eligible applicants, funds available, and the quality of each application as determined by the ASTEF Programs Committee. The decision of the Committee is final.

CHECK LIST: Did you remember to:

- _____ 1) complete all parts of the application?
- _____ 2) provide a letter of recommendation from the Texas member of *The Delta Kappa Gamma Society International* who is sponsoring you?
- _____ 3) provide a letter of recommendation from an employer, a supervisor, or other school personnel?
- _____ 4) have the sponsoring DKG member read over the entire application prior to submitting.
- _____ 5) provide a copy of **ALL** university transcripts?
- _____ 6) include degree/certification plan, if available?
- _____ 7) attach a current photo?
- _____ 8) include proof of acceptance in an alternative teacher certification program, if applicable?
- _____ 9) submit all required information in one email?

APPLICATION AND ALL REQUIRED INFORMATION MUST BE SUBMITTED IN ONE EMAIL

to: programs.astef@gmail.com BY **MARCH 1, 2025 (11:59 P.M.)**

Questions should be directed to: programs.astef@gmail.com



2025 ASPIRING EDUCATOR GRANT APPLICATION
ALPHA STATE TEXAS EDUCATIONAL FOUNDATION (ASTE F)

Grant Year: June 1, 2025 through May 31, 2026

IMPORTANT NOTICE

Review and follow the Aspiring Educator Grant Guidelines. Applications that are incomplete, missing the required letters of recommendation and/or transcripts, OR that are submitted electronically after March 1, 2025 (11:59 p.m.), will not be considered. Proofread your application carefully before submitting.

Grant applied for – select one: ___ 3 SCH ___ 6 SCH ___ Alternative Teacher Certification

Personal Data

Have you previously received an **Aspiring Educator Grant**? ___ Yes ___ No If yes, when? _____

Name _____
Last First Middle Maiden

Mailing Address _____
Street or Box Number City Zip

Telephone _____ Personal Email _____
Home Cell

Current Employer (if applicable) _____

Are you a DKG **collegiate member**? Yes _____ No _____

If yes, date of induction _____ Name and Location of Chapter _____

Goals/Purpose of Study (Limit your responses to the space provided.)

What **inspired** you to pursue a career in teaching?

Goals/Purpose of Study (continued)

Tell us about **your educational and career goals and how you plan to achieve them.**
Please **be as specific** as possible.

Goals/Purpose of Study (continued)

Upon completion of your teacher certification, where do you aspire to teach?

In what grade level(s) and/or subject(s) do you aspire to teach?

In the table below, provide the colleges/universities where you plan to pursue your education studies, the location(s), and projected dates of enrollment. Attach a copy of your Degree/Certification Plan (if available).

In what month and year do you expect to complete your education degree and/or teacher certification?

Educational Background (Attach a transcript for each of the Universities listed below. Unofficial transcripts are acceptable.)

	Name of Institution	Location	Dates Attended	Graduated Y/N	College Hours Received
High School					
College/University					
College/University					
Current Program				N/A	

By typing your name below, you are certifying you have read the *Aspiring Educator Grant Guidelines* and that the information provided is true and correct.

Name of Applicant:		Date:	
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Name of Sponsoring Texas DKG Member:		Chapter Name:	
Personal E-mail:		Texas DKG Area #:	
Telephone:			

Submit **complete application package**, including the application, **letters of recommendation**, transcripts, degree/certification plan (if applicable), and **proof of acceptance to an alternative teacher certification program** (if applicable) to:

programs.astef@gmail.com

**All application materials must be submitted electronically by
March 1, 2025 (11:59 p.m.)**